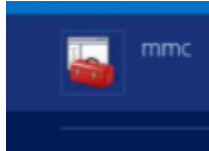# Importing Security Templates using GPO

Click Next to Begin your Lab

1. On the taskbar click on the **File explorer icon**
2. Type **MMC** then press **Enter**
3. Double click on the mmc icon

4. Select the mmc icon from the task bar
5. In the console select **File**, **Add Remove snapin**
6. Select **Security templates**, then click **Add** to move the security templates over to the **selected snap-ins** pane.
7. Click on **Security configuration and analysis**, click Add to move Security configuration and analysis templates over to the **selected snap-ins** pane.
8. Click on **OK** to close the box
9. Expand **Security Templates**
10. Right-click on c:\Users\Administrator\documents\Security\Templates
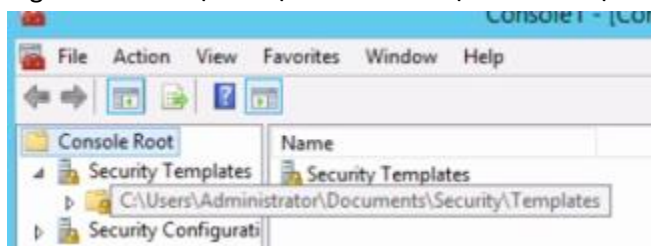
11. Click on **New Template**
12. Type **sec temp for Personnel Dept,** then press **Enter**
13. Click on OK to close the template name box.
14. Expand **C:\Users\Administrator\documents\Security\Templates**
15. Expand **sec temp for Personnel Dept**
16. **Click on Local Policies, Security Options**
17. Select **Accounts:Limit local account use of bank password**
18. Select **Define this policy setting in the template** checkbox
19. Select **Enable**, Select **Apply,** Select **OK**
20. Select the setting Devices:Allowed to format and eject removable media
21. Click on **Define**, Click on **Apply,** Click on **OK**

22. Close the console box and say yes to save

23. Click Save   on the Save as Dialog box

24. Click Yes on the Save security Templates

Import the Security Template

1. Click on Tools, Group Policy Management
2. Expand **contoso.com** and right-click on **Personnel OU**
3. Select **Create a GPO in this domain and link it here**
4. Type Personnel, press the space bar, press the caps lock key, type GPO and press **Enter**
5. Click on **OK** to close the **New GPO box**
6. Expand **Personnel OU**
7. Right-click on **Personnel GPO** and click **Edit**
8. Click on Computer Configuration, Policies, Windows Settings
9. Right-click **Security Settings and** click **Import Policy**
10. Click on **sec temp for Personnel Dept** and click on **Open**
11. Close **Group Policy Management Editor**