

## Click on Next to begin your Lab Exercise

## Add drivers for client computers running 32-bit or 64-bit versions of Windows

### To add client printer drivers to the print server

1. In the Print Server console Right-click Konica then click **Manage Sharing**.
2. Click on the Sharing tab
3. Click **Additional Drivers**. The **Additional Drivers** dialog box appears.
4. Select the check box for x86 drivers.
5. Click on OK to accept the driver

### Setting Printer Permissions

1. In Print Management console Right-click on **mcsa class printer**
2. Click on **Properties**
3. Click on the **security** tab
4. Click on **Add**
5. Click on **Advanced, Find Now**
6. Select **Adam Barr** from the list
7. Click on **OK** twice
8. Under the Allow column click on the **check box** for **Manage this Printer**
9. Click on **Apply**, click on **OK**

### Setting Printer Priorities

1. Right-click **mcsa class printer** and click **properties**
2. Click on **the Advanced** tab
3. Set the priority to 4 by clicking on the arrow

Set the Available Printing Time from 12:00 AM to 4:00 PM

1. Select **Available From**
2. Click on the first **12**, change it to **8**, then press **Enter**
3. Click on the second **12** change it to **4** , then press **Enter**
4. Select **AM** change to pm, then press **Enter**
5. Click on **Apply**, Click on **OK**

6. Close the Printer Properties box

## **Update Printer Drivers**

1. Right-click **mcsa class printer**, click on **properties**
2. Click on the **Advanced** Tab
3. Click on **New Driver**
4. Click **Next** on **Add Printer Driver Wizard**
5. Scroll down until you find HP, click on **HP** to select the manufacturer
6. Under Printers click on the second Printer in the list
7. Click on **Next**, Click on **Finish**
8. Click on **Apply**

\*\*\*End of Lab\*\*\*